

## NHTM Board Meeting Agenda

15 May 2018

The Common Man Inn and Spa- Foster's Boiler room (603) 536-2200

231 Main St, Plymouth, NH

4:30pm to 7:30pm

Approved 6/27/18

**PRESENT:** Annie Wallace, Rob Lukasiak, Natalie LaFlamme, Michelle Morton-Currit, Lesley Fallu, Sharon McCrone, Joe Spadano, Teresa Magnus, Elisabeth Johnston, Donna Dubey, Stephen Latvis, Ann Elise Record, Allison Friend-Gray

The meeting was called to order at 4:40.

Annie welcomed our new members of the board: Ann Elise Record (Elementary Rep) and Michelle Morton-Currit (Treasurer).

Annie thanked the exiting Board Members (Jeanine, Stephen & Amy) for their service and she passed the gavel on to Rob.

### **Secretary's Report:**

Approval of January 2018 and April 2018 Meeting Minutes

A discussion ensued about how the board can access the minutes. Are they on the website? Annie will check with Allison to get us all set up with our NHTM e-mail addresses. Spelling errors were corrected on both sets of minutes.

January 17, 2018 Minutes: Motion to approve by Joe; Terri seconded. Motion passed unanimously with 1 abstention.

April 7, 2018 Minutes: Motion to approve by Joe; Terri seconded. Motion passed unanimously with 3 abstentions.

### **Treasurer's Report:**

Michelle presented the Treasurer's report. From 9/1/17 to present, we have a loss of \$4,339.72. Is this typical? What is the trend? Michelle will look into these trends and for profits/losses over the years.

What does Governance include? Accountant fees and this annual dinner meeting count in the Governance category. Michelle will follow-up with what other items are included in Governance. For certain items, (Dine & Discuss, State Math Competitions) expenses and the income went into the same category, so if it shows up as an expense, it was a loss. Michelle is going to work on organizing this accounting method.

What is our big money maker? In the past, the conferences (ATMNE, NHTM) have been money-makers. Dues also bring in money.

Items that people can be reimbursed include: postage for NHTM business; regional meeting expenses up to \$200 each leader; NCTM Representative conference expenses; and state Math Competition expenses.

**Agenda items for summer retreat:**

How to keep State Competition expenses low

Looking into NCTM/ATMNE Conference expenses, especially hotel costs (½ of the room fee when other costs were kept low)

Discuss meeting formats for the year (Zoom).

Break for dinner at 5:30. The meeting resumed at 5:55.

Annie sent Betty these dates for possibilities: June 27, 28 & 29.

**Annual appointments of:**

- a. School Administration Representative ... Stephanie Wheeler
- b. Membership Chair ... Bernadette Kuhn
- c. Newsletter Editor ... Elisabeth Johnston
- d. Historian .... Betty Erickson and Cecile Carlton were names of people that we could ask
- e. Webmaster ... Allison Friend-Gray
- f. Media & Public Relations ... Rob will talk to Nate Bracy; Annie also suggested Jessica Jacques

A motion to accept the appointments of School Administrator Representative, Newsletter Editor, and Webmaster was made by Natalie; seconded by Donna. Approved unanimously. A motion was made by Terri to accept Bernadette as Membership Chair. Seconded by Sharon. The motion passed.

**NOTE: By e-mail correspondence after this meeting, Jessica Jacques was approved for the position of Media & Public Relations.**

**Membership Report**

Bernadette sent the following report:

***NHTM Membership Report - May 15, 2018***

	<b>Total</b>	<b>Active</b>
<i>Free One-year Memberships:</i>	18	17
<i>Honorary Lifetime Memberships:</i>	8	8
<i>Individual 1-year Memberships:</i>	131	79
<i>Individual 2-year Memberships:</i>	35	33
<i>Retired 1-year Memberships:</i>	2	2
<i>School 1-year Memberships:</i>	1	1
<i>Student 1-year Memberships:</i>	1	1
<b>Total:</b>	<b>197</b>	<b>142</b>

*As far as I can determine, the website keeps the renewal overdue names in the total column, but does not count in the active column.*

*Respectfully Submitted,  
Bernadette M Kuhn  
Membership Chair*

### **State Math Contest Report**

Stephen reported 53 registered teams; 51 competed; exactly the same as last year. It was a great day, despite weather reports that forecasted otherwise. The results

1st place overall Nashua South (310/432 points .. only team to score over 300 points)

Small Team Division: Bishop Brady

Medium Team Division: Plymouth High School

Intermediate Team Division: Hanover High School

Large Team Division: Nashua South High School

A coach wrote to Stephen concerning the fairness of the divisions, particularly private schools being clumped into size divisions. Annie suggested that Stephen follow the MathCounts model since it is the feeder competition. The consensus of the group was that Stephen runs it the way he thinks is most fair.

Expenses ... looking to tighten up expenses and increasing the fee from \$50 to \$55.

### **Newsletter update**

Elisabeth reported that the Mathesis will be coming out shortly. Elisabeth has been reflecting about the newsletter and wondering if it is doing what we want it to do. Elisabeth is thinking that it might be better as a blog. The blog may be more timely and more efficient. **Revamping/reconsidering a newsletter will be a Summer Retreat agenda item. There are lots of options to discuss regarding this at the Summer Retreat.**

**Another Summer Retreat agenda item is to generate an answer to the question, "What do we do? What is the benefit of joining NHTM?"**

### **Website update**

Like Elisabeth, Allison has also been reflecting about the website. How can it be made useful? We could include help rooms; idea rooms; who do you recommend for a resource?

**Summer Retreat agenda item is to discuss the website and what needs it can fulfill. Also think about a closed Facebook page and using Twitter.**

Keep website updates coming. Annie, Allison, Rob and Natalie will meet to clean up website contacts.

Survey Monkey is \$288, but Allison thinks that GoogleForms was as successful and it is free. Allison suggests saving money by not renewing Survey Monkey. Annie asked for a consensus about going with GoogleForms and it was unanimous to go with GoogleForms.

Allison also suggested using Doodle Poll to collect dates and other data collection.

### **ATMNE update**

Joe reported that he attended the ATMNE meeting in April. ATMNE.org has all of their dates and minutes. The fall conference is in Rhode Island on December 6 & 7, 2018. The call for presentations are due soon. Joe and Ann Elise are both presenting.

Joe shared his thoughts about the meeting.

One discussion that Joe would like direction about is that the host state gets a certain cut, however, Rhode Island wanted more this year than the going rate. Joe asked what the NCTM board's opinion of this is. The group shared that there are a lot of different variables that go into this decision. Rob suggested that Joe take care of NHTM concerns.

### **NCTM update**

Terri reported that she and Michelle went to the NCTM National Conference in Washington, DC this past spring. They attended the Regional Caucus and the Delegate Assembly, as well.

BIG items: membership structure has changed. There are two options: **Essential** has a grade level focus; or **Premium** which gives access to all journals and grade levels. Other big topics are Equity and HS Mathematics

There is a webinar with Matt Larson tomorrow night, 5/15/18.

The Regional meeting is in Hartford on October 4-6.

NCTM offers a grant to go to the International Conference for Math Education. It will be in Shanghai, China in 2020.

NCTM is also hoping to start more Student Affiliates. Terri will look into starting one.

### **NCSM update**

Annie reported we are now officially an affiliate. Annie is the representative for NH. Annie went to their annual meeting. One new idea is to have a "Lunch and Learn" for principals, coaches, etc. Amy Gregoire agreed to help Annie explore this idea. The consensus of the board was to go ahead.

There is a grant (Iris Carl Grant) to be able to go to the NCSM annual meeting.

NCSM offers grants for schools, as well.

**Media & Public Relations update** - none available

**Elementary School Representative update** - no update available

**Middle School Representative update** - no update available

### **Secondary Representative update**

Lesley reported on her first round of applications for awards. Again, the e-mail address issue discussed earlier was a problem. Lesley asked if the qualifications were set in stone? She suggested that the board looks at the qualifications for these awards.

**Summer Retreat Agenda item: look at the qualifications for the awards.**

### **Post-Secondary update**

Sharon reported on the Prevost Award ... fewer nominations this year, but they were strong. Needs to be advertised more.

Scholarships: It was a painstaking process to update schools in the state with the contact person. However, there were many more high school applicants this year.

### **NH DoE update**

Donna reported that the new Statement Assessment System (SAS) is still Smarter Balance but with a new name. A call for volunteers to help with Standards/Bias & Sensitivity/Test Questions has gone out to principals.

Donna attended the ASSM (Association of State Supervisors of Math) Conference this past Spring.

PAEMSTA: There were no elementary math applicants. A common perception of elementary school teachers is, "I am not a math teacher." We need to get the word out that if you teach math, you are a math teacher.

### **Regional Meetings update**

South Central will be run by a former student of Terri's, Donna Brink (Pinkerton Academy).

"Running Records" is going strong in the South West region.

Annie will try to get other groups up and going.

### **Spring 2018 NHTM -NHSTA Math Joint Conference Report**

Annie reported Science people are still working through the receipts, etc. The finances are still being wrapped up. There was a lot of positive feedback about holding a joint conference.

### **Other Business**

- a. Affiliate's Leadership Conference, 9-11 July Indianapolis, Indiana (Allison is going ... possibly Sharon, too)
- b. Fall Dine and Discuss (Annie and Sharon): Laurie Boswell will be our free guest speaker

October 16, 2018; Big Ideas is sponsoring it. Do we go with the Kimball-Jenkins from last year or go back to the Holiday Inn? Kimball-Jenkins was much cheaper. The consensus was to see if Kimball-Jenkins is available to book.

- c. **Spring 2019 Conference and meeting:** Start thinking about this.
- d. Update on Master Teacher Grant UNH: The final meeting is next week. It's been going well.
- e. The summer retreat date set (at Betty's) Suggested dates are June 27, 28, & 29, with the 27th being the better date. If Betty cannot accommodate us on the 27th, then we will meet at Natalie's.

**Summer Retreat Agenda Items:**

- f. **Standardizing candidate questions for NHTM Board positions:** Instead of asking for a short bio, Terri suggested that we ask questions to keep the responses uniform.
- g. **Quorums and voting.**

A motion to adjourn was made by Sharon; seconded by Annie. The motion passed unanimously.

The meeting adjourned at 7:45.

Respectfully submitted,  
Natalie LaFlamme  
NHTM Secretary